

Parish Council Meeting - Minutes

Recorded by: Clerk

Date: 3rd October 2023

Meeting Commenced: 19:30

Meeting ended: 21:15

Present:

Parish Councillors:	Dave Palmer (Chair) John Hay Lisa Carr Liesl Smith James Smith
District Councillors:	Ken Tucker, Catherine Braun, George James
County Councillor:	Linda Cohen
Clerk:	Mandy Rossiter
Other:	One member of the public was in attendance
NOTE:	The council were unable to live stream this meeting

Agenda Items

1. To receive and accept any apologies for absence
Apologies were accepted from Cllr Larkin and Cllr Smitherman. Cllr L Smith and Cllr J Smith were present from Item 6d onwards
2. To invite and receive any declarations of interest
There were none
3. To receive and approve the minutes of the council's September 2023 meeting
(Previous minutes are made available to view on the Parish Council website)
Minutes were agreed and signed by Chairman
4. Meeting for public discussion and questions
Member of public introduced themselves as a new resident. They were welcomed by the PC.
5. The Council to receive the following reports:
 - a. Written report from district councillors
Cllr Carr asked if there were any views to use the community ownership fund. PC could not think of any suggestions
 - b. Written report from county councillor
Cllr Carr asked about the speed awareness spots. Cllr Cohen would be willing to support a suggestion if areas need to be relooked at.
It was agreed that the October OTE submission should include a piece on speed awareness. Cllr Carr to work with Clerk on this piece.
6. To review and comment on the following planning applications, enforcement notices and appeals:
 - a. S.23/1754/HHOLD | Erection of a first floor extension. Resubmission of S.22/1081/HHOLD and S.22/1960/HHOLD | Brackenbury Cottage Bournstream Wotton-Under-Edge Gloucestershire GL12 7PA
The council discussed the application and agreed to make no comment
 - b. S.23/026/APPREF | Certificate of Lawful Development for confirmation of land and garage have been in residential use for more than 10 years. | Galloway Cottage Waterley Bottom North Nibley Dursley Gloucestershire GL11 6EF
The council discussed the application and agreed that they didn't have the facts about the usage and agreed to make no comment

c. S.23/1747/HHOLD | Erection of a single storey rear extension | 2 Weavers Millend Lane North Nibley Dursley Gloucestershire GL11 6ED

The council discussed the application and agreed to make no comment

d. S.23/1762/CPE | Certificate of Lawfulness for continued occupation without compliance with Conditions E and F of S.14099 | Oakvale House Wotton Road North Nibley Dursley Gloucestershire GL11 6DS

The council discussed the application and agreed to make no comment

e. S.23/1835/LBC | Replacement of two loft windows. (Retrospective) (Resubmission of S.23/1377/LBC). | 2 Old Yew Tree Cottage Pitt Court North Nibley Dursley Gloucestershire GL11 6EB

The council discussed the application and agreed to make no comment

7. To note the following decisions on planning applications, enforcement notices and appeals:

a. S.23/0782/HHOLD | Two storey side extension plus addition of front and rear dormers. | East Park Cottage Stinchcombe Hill Dursley Gloucestershire GL11 6AQ – Permitted

Noted

b. S.23/1377/LBC | Replacement of two loft windows and replacement of front door. (Retrospective) | 2 Old Yew Tree Cottage Pitt Court North Nibley Dursley Gloucestershire GL11 6EB – Refused

Noted

8. To note receipt of Clerk's written report on correspondence and ongoing matters from previous meetings and agree any further actions

A brief summary of the written report was given and the following points were noted:

- PKF has returned audit. Clerk will publish. There are no actions to take from the report.
- Following correspondence from Tourism Board UK, it was suggested that a survey takes place on the number of people who visit the Monument. Cllr Carr and Cllr Palmer will pick this project up. Clerk to add in OTE report. Cllr Tucker has said that he will be happy to get involved
- Following previous discussions, it was agreed that the clerk should order a new Defib and accessories
- Cllr J Smith has now joined the Nibley Community Page
- Clerk raised outstanding matters from the report and received verbal updates from councillors. The report will be updated and published on the PC website

9. To receive update on speedwatch and road safety matters and agree next steps

Cllr Carr gave a summary of her investigations into speed management. A written report will be shared on the website

Clerk spoke about the quotes she has received for Gateways. Council agreed that once 3rd quote is received it can decide over email which gateway to progress with for installation quotes.

PC discussed the need to lobby for concern over speeds around North Nibley so that Cllr Cohen can support our cries at Shire Hall.

10. To discuss and agree Remembrance Day plans and agree any donations to Royal British Legion for wreaths

Cllr Palmer explained past donations and wreath request. Agree to purchase one wreath.

11. To receive proposal to install Battlefields Trust information board at North Nibley village and agree actions

PC reviewed and agreed.

12. To receive external audit report and agree any actions

There are no actions or recommendations from the external audit

13. To review village defibrillator status and purchase options and agree next steps

Clerk to purchase new defibrillator and accessories. Cllr Smith to work with Cllr Tucker and local volunteer to prepare a proposal and fundraising for a new defib in the village.

14. Parish council finances

a. To review and agree payments on the attached payment schedule (appendix 1)

The following payments totalling £1,344.35 were agreed

A Rossiter Expenses - Quarterly contractual & Postage Stamps	(Local Government Act 1972, S112 (2) (2A) & LGA 1972 s137)
Direct Debit NEST -	
Exception Payment 1st June to 1st August Employer and Employee Contributions	Local Government Act 1972, S112 (2) (2A)
Direct Debit NEST	Local Government Act 1972, S112 (2) (2A)
A Rossiter Salary	Local Government Act 1972, S112 (2) (2A)
HMRC PAYE	Local Government Act 1972, S112 (2) (2A)
Garden Supplies - Cemetery Hedge Cutting	(LGA 1972 s214 & s215)
Zoom Licences - Reimburse Cllr Palmer	(LGA 1972 s137)

b. To note any receipts

Clerk noted receipt of 2nd precept payment and cemetery fees

c. To review and agree bank reconciliation

Deferred to next meeting

15. To receive and approve written cemetery report from Burial Clerk and agree any actions/requests

Request for memorial was approved by council. PC thanked burial clerk for her report

16. To receive verbal reports from parish councillors (including risk assessments)

Cllr Carr spoke about ageUK homeshare scheme – information will be forwarded to clerk to publish on website

Cllr Smith has joined “young councillor network”

17. To confirm date of next PC meeting – 6th November 2023

Next meeting will be in the meeting room

Signed: Mandy Rossiter, Clerk

Date: 27th September 2023